



**St. Francis of Assisi Home & School Association Meeting**  
**NOVEMBER MEETING MINUTES**

*November 8th, 2021*

6:30-8:00pm

- **Present:** Erin Cook, Josh Noser, Adam Palen, Cassie Mueller, Annie Leisenheimer, Nichole Romo, Margi Newkirk, Andy Poterucha
- **Secretary's Report**
- **Treasurer's Report:**
  - Discussion of full vs part-time for purposes of Christmas gift division (Andy will get a FTE list to Adam)
- **Teacher's Report**
  - Thank you for conference dinners - everyone appreciated the grab and go options
- **Principal's Report**
  - Monica Steinmetz - update on Admissions Initiatives
  - Halloween - revisiting the subject of costumes in the Spring
  - Operation One More - food item drive
    - Middle School kids will be putting together backpack meals for Riverside students over Christmas break
  - Dinner with Dads - meal with dads and their kids
    - third week in March
  - Enrichment Opportunities - Joe Beckman, motivational speaker on the subject of humans reconnecting
    - consider 3 different sessions - students, staff, parents

**November Activities:**

- Staff Christmas Luncheon Date (reserve room for January-Margi can do this once we know the day)
  - Already have approx. 10 volunteers signed up to help with this
- Staff Christmas gift: send out fliers (sign cards in December meeting)
  - update the flier and send to Jessica for printing and include in the weekly broadcasts

**Follow up:**

- Science Fair - checklist has been forwarded to Melissa Scaccio (chair)
  - Aaron and Amanda Davis are coordinating the reviewers
- Volunteers
- Lunch Menu/Food - Annie
  - Food allergen list
- Task lists for HSA events
- Welcoming new families
  - Have HSA reach out to new families to see if they have questions or need help
    - have as a standing item on the monthly HSA agenda to follow-up with new families

**Next Meeting: December 6<sup>th</sup>, 2021**