



**St. Francis of Assisi Home & School Association Meeting**  
**SEPTEMBER MEETING MINUTES**

*September 13th, 2021*

6:30-8:00pm

- **Present:** Erin Cook, Josh Noser, Adam Palen, Cassie Mueller, Annie Leisenheimer, Margi Newkirk, Andy Poterucha
- **Prayer**
- **Secretary's Report:** August meeting minutes were electronically approved and submitted to Jessica for posting to the website.
- **Treasurer's Report:**
  - Around \$2000 in revenue from the Fall Fun Run
  - Need to make decisions around Staff Development, Classroom Enrichment, Principal's Scholarship Fund, Tuition Assistance (Adam will make out checks for these items and bring them to school this week to be put into the funds for these)
- **Teacher's Report**
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- **Principal's Report**
  - New hires: Front office and morning care- looking for para 8:45 to 12:45pm M-F
  - Lunch volunteer sign-up - asking for 3 volunteers per day, will send out the Sign-Up Genius for each month
  - 2 information night last week - good turnout for K-5 night
  - Library - starts this week
  - K Picnic tough call - just Kindergarten
  - Mass - two separate groups go every other week
  - Conferences - trying to include a virtual and in-person day? Andy will survey the teachers to see what they prefer.

**September HSA Activities:**

- **Kindergarten Picnic (September 16th 5:30pm to 7pm)**
  - **Chair - Oliver Tobin** - Volunteers (first grade families) - Andy will send out a request to First Grade families asking for more volunteers
  - HSA providing Hot Dogs, buns, paper products, water, forks (coordinate)
    - HSA Closet - silverware, hand sanitizer, hot dog baskets, use Andy's beverage coolers
    - Needed - plates, napkins, cups, condiments, buns, hot dogs, lemonade mix
      - Approximately 150 hot dogs
      - Josh will purchase needed items and bring to school on Thursday
      - Andy can heat up the hot dogs

**Follow-up:**

- **Student/Parent Enrichment**
  - Going to look into an internet safety speaker
- **Facebook**
  - Positive feedback from families about the content
- **2021/ 2022 VOLUNTEERS! (manage)**
  - In the past, someone within HSA has organized the responses or HSA has asked for a volunteer to organize the information
- **Core Room Parents**
  - Teachers to organize their own

- Good to have an explanation of what the Core Room Parent is needed for
- Let Erin know who the Core Room Parent is (to help coordinate volunteers for the Carnival)

**New Business:**

- **HSA Name Tags**
- **Discussion of crossing guard for 11th Ave.**

**Next Meeting: October 4th 2021**