

## **Holy Spirit Home & School Association Meeting**

November 9, 2021

Attendees: J Canfield, M Steinmetz, N Forliti, T Henning, A Caron, J Ugorowski, V Clemens, K Penza, C Schluttner, A Heimer, C Streefland, A Rolih

Call to order 6:31 pm

- October meeting minutes approved via email
- Principal's Report - Amy Heimer
  - NWEA fall results are done - they will be sent out soon
  - End of 1st quarter done - grades will be sent out/posted soon
  - Advent service project - connecting with St. Francis to coordinate
    - Operation 1 more - through the public schools - collecting food items and providing food items
    - Riverside is potentially the school to provide food for
    - Information will be provided in the broadcast - it will be divided up by grade
    - Collection will start soon - potentially November 15, 2021 - that will come out soon
  - Big funeral here yesterday
    - Parking lot was a big concern
    - Some options for helping support the family
    - Cards from kids was discussed to show support for the family - Heimer to reach out to Johns and Lourdes to include Holy Spirit alumni with the cards
  - Add other families to prayers and get cards together
- Monica Steinmetz report
  - Taught at St. Francis
  - New position for recruitment and retention
  - Growth for RCS
    - Last year on October 1 - 1,217 enrollment for the system
    - This year 1,304 enrollment for the system
    - Enrolled 24 since the October 1 deadline
    - Please post all positive feedback on Google reviews
    - Timeline for the admissions office
      - Steimetz provided timeline for admissions initiatives - see end of meeting minutes for information
      - Highlight the December 10th event, scavenger hunt
    - Information about how RCS families can help
      - Looking for mentor families
      - Looking for stories from RCS families - YES to RCS campaign
    - Questions for Monica
      - Who to contact if interested in being a mentor family?

- Monica or Amy - either is fine
  - Events hosted to build community
  - Kindergarten event to help build community
- Colleen Streefland
  - Requesting \$ for new library books
  - Previously \$ for library has been through the book fair
  - No funds raised for library over the past few years due to COVID
  - Difficulty finding volunteers for book fairs in past years
  - Books in the book fair are not always appropriate
  - Online book fair was not lucrative (\$300 raised and still had to pay for shipping)
  - Looking for alternative ideas for helping raise funds for the library
  - Option offered to tie the Glow run into raise money for the library
  - Discussion about how we raise money for the glow run
  - Discussion about setting future school related fundraisers for the library
  - Questions about doing a read a thon that is a school fundraiser - tie into February which is the reading month
  - Create a book thermometer to show how much would go to the library
  - This year would be coming from Glow Run and creating a Read-a-thon next year
  - Streefland does not want a parent volunteer to help with coordinating library parents and/or a parent to help set up read-a-thon at this time
- Open Positions
  - Secretary
    - Jenna Ugorowski - kindergarten parent (her oldest) - name entered for the position
    - Vote was motioned by Rolih, 2nd by Penza and passed unanimously - Ugrowski will be new secretary starting next meeting
  - Treasurer starting 2022-2023 school year
    - Penza in communication with possible replacement but nothing confirmed
- Current Activities/Events – Amber Caron and Trista Henning
  - Box Top app promo needed - reminders to repost
    - Henning posting to facebook to remind and Heimer to put on the broadcast - rotating facebook and broadcast
  - Upcoming grade sponsored events
    - Teacher/Staff Christmas appreciation breakfast
      - combo 2nd and 4th grade parents
      - Set date and backup snow date - date set for Thursday, December 16th with back up date for Tuesday, December 21st
    - Winter conference meals

- Dates - February 22nd and 24th
  - 3rd grade parent to help coordinate volunteers
  - Reaching out to find a 3rd grade parent to find person to coordinate volunteers
- o Christmas Donation for Teachers and Staff
  - Set date for note to go out to families
    - Go out in broadcast Friday, November 19 and in Friday folders Friday, November 19 and also in teacher emails on Friday, November 19
  - Set date for donations - Donations due December 9th to allow for gifts to ready by holiday teacher/staff breakfast
  - Teacher and Staff gifts to be handed out at the Staff/Teacher Breakfast
- o Grade Parent helpers
  - List of parents already helping
    - Need kindergarten, 1st and 3rd - 2nd will be discussed between 2 parents, 4th and 5th are filled
    - 3rd grade covered after text to parent not in attendance but confirmed helping via text message - Terea Hanson will be 3rd grade parent
    - Ugorowski and Henning expressed interest in assisting as Kindergarten parents
  - List of grades that need help
    - Caron and Henning to double check grade events for next year
- o Glow Run/Dancethon
  - Item to focus on for funds
    - Raise funds for library/books/technology - unanimously agreed upon by all in attendance
  - Dates
    - January 19, 2022 kick off on campus - daily contact person to be determined by Boosterthon
    - January 27, 2022 - day of actual event - may need a few parent volunteers for this date - will be determined after first meeting with Boosterthon
- o Catholic Schools Week
  - Dates: January 30 to February 4th, 2022
  - What are the themes for each day?
    - Themes are not finalized
    - Heimer will communicate what is needed
  - What is needed from HSA (funding/busing/hot cocoa/other)?
    - Speak at the churches - do we want to continue to give information?
    - Heimer to communicate what is requested from HSA/parents for Church communication

- o Canadian Honker donation night recap - Amber Rolih
    - Coconut cake for Holy Spirit - date to request to Honker will be Saturday, January 29, 2022
  - o Recap \$ spent for gym/recess
    - Amount spent was over the original - Penza motion to revote on new amount - Henning second - motion passed unanimously
- Budget monthly update - Kristi Penza
  - o Current balance is \$15,071.80
  - o Fundraiser would cover new expenses
  - o Not a lot of expenses over the past month
- Funds Requests
  - o See notes from Streefland
- Open Floor Discussion
  - o Put together gift from kids for alumni family
  - o Outdoor seating - maybe add for future event
- New ideas, suggestions, questions, items of interest
- Closing prayer - 8:23 pm
- Next Meeting - Monday, January 10, 2022 - 6:30 pm - Room 105