

Go to: <https://campscui.active.com/orgs/RochesterCatholicSchools>

Select: Spring Sport 2018

Select which sport your child wishes to participate in.

Under: YOUR SELECTIONS, click continue

If you have used active before, please use the same email address you previously used

If you have not used the site before, please follow the prompts

Fill out the registration form and click the I agree to the Active Agreement and Waiver, then electronically sign your name (type your name in where it says Electronic Signature)
Then click continue to cart

Review your cart

Input payment information

Click complete

You will receive a confirmation email

Click the “Manage Your Online Account” in the upper right corner of the email.

To UPLOAD your Eligibility and Physical form:

- Make sure you have scanned or taken a photo of your forms and saved them to your computer
- Next click the UPLOAD FORM box to which form you want to upload
- If you have not filled out the eligibility form, you may download and print it off. Then fill it out and scan or take a photo and save to your computer.
- Next upload the form by clicking SELECT FILE
- Find where you have saved the form and click it
- Then click submit
- Once uploaded it will show “form uploaded” next to the specified form.
- Make sure to upload forms and do not email to the athletic secretary

HELPFUL HINT:

Save your forms for future sign ups.

Do NOT sign up for an Active membership-they charge for this. If you happen to sign up for a membership and did not mean to, you will need to contact Active directly.